

USER GUIDE: FIRST-TIME LOGIN TO BUSINESS ONLINE





First-time Login to Business Online Guide

How Do I Log In to Business Online?

To login, a company ID number, user ID and password are needed.

- 01 Legacy PWB Bank Clients will use the same company ID, user ID, and password previously used for logging in at www.pacwest.com.
- **02** Legacy BOC Clients will be provided with their new company ID number and temporary password rule by the Banc via email. They will use their current User ID (must be four characters or more.)

First-Time Login.

At www.bancofcal.com, select Online Banking, then Business Online Login.

Company ID:	1234567	
User ID:	DemoUser	
Continu	e	
Need Help? Contact us at 855-38	51-BANC (2262).	

01 Type in your seven-digit company ID number and user ID. Click **Continue**.

For Banc of California users logging in for the first time, your new company ID number was sent via email. You will use the same user ID as you did on the old system.

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(cont'd) First-Time Login.

X

Sign in t	o Business Online
Company	ID:
User ID:	
DemoUse	r
One-Time	Security Code
0	When you continue, we will call or send a text message and ask you to enter a one-time code.
Continue	with Security Code Cancel

You might have entered an incorrect user ID. Return to the sign-in page and re-enter your user ID. If you recognize the phone numbers, but they are no longer accurate, contact 855-555-1234.

(XXX) XXX-9931

 Call the selected number.
 Text the selected number. Important Note: By Clicking Send Text Message, you agree to the <u>Terms of Use</u>, Standard text message rates apply. Please contact your wireless carrier for details.

Cancel

One-Time Security Code

Tell us where to reach you Don't recognize these phone numbers?

My phone number is not listed

Select phone

number: Select option: **02** You will be prompted for a one-time security code. Click **Continue with Security Code**.

03 Select your phone number and if you'd like to receive the security code via a call or text. Text is only an option if the phone number registered is labeled as a mobile device.

One-Time Security Code × Tell us where to reach you Don't recognize these phone numbers? You might have entered an incorrect user ID. Return to the sign-in page and re-enter your user ID. If you recognize the phone numbers, but they are no longer accurate, contact 855-555-1234. Select phone ○ (XXX) XXX-4116 number O (XXX) XXX-9417 O (XXX) XXX-1648 O (XXX) XXX-9316 Select option: Call the selected number. Text the selected number. Important Note: By Clicking Send Text Message, you agree to the Terms of Use. Standard text message rates apply. Please contact your wireless carrier for details. Cancel My phone number is not listed

NOTE: If you see **multiple** phone numbers listed that you do not recognize, you've likely mistyped letters or numbers in one of the ID fields. Please return to the login page, confirm that you are entering the correct credentials and try again.

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(cont'd) First-Time Login.

Enter the security code	
A text message with a one-time se (xxx) xxx-9931.	ecurity code has been sent to
Note: Text messages can take a f	ew minutes to be received.
One-time security code:	654231
Submit	Cancel

Once you receive the code, enter it and click **Submit**.

User ID:			
demouser			
Password:			
······			
	Sign In	Cancel	

Enter your case sensitive temporary password and click **Sign In**. For Banc of California users logging in for the first time your temporary password was sent via email.

Reset Password		
New password:	••••••	
	Password requirements: 6 of 6 requirements met Your asseword:	
	Must be 8 to 12 characters long.	
	 Must include at least three of the 	
	following: lower case letter, upper case letter, number, special character.	
	 Cannot include a character that 	
	repeats more than 3 times. O Can include the following	
	characters: ! @ # \$ % ^ & * () _ + = / ? ; : . } { - []	
	 Is case sensitive. 	
Confirm new password:		
Submit	Cancel	

Next, you will reset your temporary password and create your new password. Please create a new password that fulfills the requirements listed on the screen. Each requirement will turn green and show a checkmark if your new password meets it. Once all requirements are met, confirm your new password and click **Submit** to finish logging in.



First-Time Login with Token.

RSA Authenticator (SecurID) Business	Open
RSA Security	<table-cell-rows> Business</table-cell-rows>

Company ID:	1234567	
User ID:	DemoUser	
Continue	a	
Need Help?		

Set Up Softw	are Token Sign On	
Device OS:		1
Contin	Android(OS 4.1 or higher) Apple(iOS 8 or higher)	



- 01 To begin, download the RSA SecurID Software Token app from the Apple App Store or Google Play store. Once downloaded, allow the app to access your camera. Then, return to the Online Banking or Business page and enter your company ID number and user ID to start signing in. Note: Secure Browser and the BOC token app have been retired and you can delete them.
- **02** Type in your seven-digit company ID number and user ID. Click **Continue**.

Follow steps listed above to set your temporary password. If your access requires a soft token, you will be prompted with the steps below.

03 Next, select the Device OS drop-down to choose your mobile operating system.

Note: The **RSA SecurID Software Token app** is supported on the following mobile platforms: Android OS Version 4.1 and newer and iOS (Apple) version 8 and newer. Blackberry OS and Windows Phone are not supported.

- **04** Once you've downloaded the RSA SecurID Software Token App, use it to scan the **QR code** that appears on screen. If the QR code is not scanned within the RSA app, it will not recognize or add your credential.
- 05 On your mobile device, open the RSA SecurID Software Token app and tap Get Started. You will be shown the Add Credential menu. Provided the app has been given access to your mobile device's camera, the QR code displayed on Online Banking will be captured and your OTP credential will be added. Click Continue on Online Banking.



(cont'd) First-Time Login with Token.

Create your PIN.	
PIN:	
	Your PIN: → Must be 8 alphanumeric characters long.
Confirm PIN:	
Contin	Cancel

06 Create your PIN. Your PIN must be eight alphanumeric characters long. Click **Continue**.

Company ID:			
User ID:			
Passcode:		@	
	Current PIN + token	code.	
Continue		Cancel	

Once you create a PIN, you can sign in to Business
 Online by entering your passcode. Your passcode is the
 8-character PIN you created, plus the 8-digit token code
 currently displaying on the RSA app. Your passcode should
 be 16 characters in total. Enter the passcode and click
 Continue to log in.